



CA OPEN Board Minutes 05/03/16

Board of Trustees Meeting – Open Board Session

May 3, 2016, 6:30 p.m.

David Brookes –President, Steve Jones-Vice President, Mike Olivares - Treasurer, Diane Garrett-Secretary, Jim Hardwick- Board Member, Leslie Collins – Head of School

ITEM	OWNER
1) Welcome & Prayer	D. Brookes
2) Confirm Dates	All
Board Day	Fri. 5/6/16, 8-11am
Open & Closed Brd Mtg	Th. 5/12/16, 6:30pm
Graduation, St. John Lutheran	Sat. 5/21, 1-3:30pm
Last Day of school	Fri. 5/27
ACCS Conference, Atlanta, GA	Wed. 6/22-25
3) Old Business	D. Garrett
EF Tours for Spring 2017 11 th /12 th Cost & itinerary	
Dual Credit options	
4) Head of School Report	L. Collins
5) Financial Report	L. Collins

Attendees: Dave, Jim, Mike, Diane and Leslie. Steve-absent

Dates:

April 19 Tuesday 6:30pm- Open and Closed session board mtg-rescheduled due to flooding to **May 3**

April 8, Friday 8-11am Board Campus Visit-rescheduled to 5/6/16

May 6, Friday - Board Day Campus Visit

May 12, Thursday 6:30pm-Open and Closed session board mtg. rescheduled to 6/14

May 21, 1 pm High School Graduation at St. John's Lutheran Church

June 14, Tues. 6:30pm Open and Closed session board mtg.

June 15-18 -SCL Conference

June 22-25 ACCS conference



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Action items and Old Business:

- a) **DECISION/ACTION:** open and closed minutes from 3/8/16 approved. Appropriate minutes placed in binder.
- b) **ACTION:** LC: from Aug. present EF Tours update (location, duration and combining 11/12th grade proposal) for 2017 Grand Tour to board for review and approval. LC to reduce travel to 11 days. LC emailed itinerary 5/3/16 but it does not reflect the changes requested.
- c) **ACTION:** LC: to investigate other dual credit options. Discussion moved to July. Partnership with HBU at risk for 2016-17 due to disorganization and insufficient response times. 12th grade Rhetoric class paid for in 2013-14 is not yet reflected at HBU and senior transcripts are not accurate.
- d) **ACTION:** LC to propose additional fundraiser for CA since 8th grade is allotted one of 2 school wide Spring Creek BBQ fundraiser
- e) **4/4/16 Board approved:** Artist rendered school crest with house animals to be used on internal CA documents. Will not replace Covenant Cross logo. Henry-lion (gold/yellow), Madison-Bear (teal), Hamilton-stag (purple) and Washington-great horned Owl (maroon).

HOS report: 2015-16 yr enrollment: 140, 2016-17: 121 currently enrolled

- a) LC has submitted ACCS paperwork and is awaiting an accreditation visit notification
All other items in closed session

Financial reports

- A) Board advisement for 2015-16 is to continue to scrutinize expenses as CA approaches last quarter and recognize Houston's difficult economy.
- B) **ACTION:** Spring Banquet aging status to be provided

Adjourned 8:50pm