



CA OPEN Board Minutes 1/30/17

Board of Trustees Meeting – Open Board Session

Jan 30, 2017, 6:50 p.m.

David Brookes –President, Steve Jones-Vice President, Mike Olivares - Treasurer, Diane Garrett-Secretary, Jim Hardwick- Board Member, Brett Cupit- Board Member, Leslie Collins – Head of School

ITEM	OWNER
1) Welcome & Prayer	D. Brookes
2) Confirm Dates Open & Closed Brd Meeting TH, Feb 16, 2017 6:30pm Board spring campus visit – TBD; LC will provide available dates SOS -TBD	All
3) Old Business	All
4) Head of School Report a. Dual Credit/AP options for 2016-17 and future b. Alumni Association c. 2018 Spring Break Grand Tour 11/12 th grade EF Tours-moved to closed d. ACCS accreditation progress	L. Collins
5) Financial Report	L. Collins

Attendees: Dave, Mike (delayed until 7:45, Brett, Diane, Jim and Leslie. Steve -absent.

Guests: Tiffni Blake and Robin Card

Action items and Old Business:

- 1) Approved 10/11/16 open and closed minutes approved.
- 2) Approved 10/27/16 closed and executive minutes.
- 3) Board Town Hall held 11/7/16
- 4) Due to Leslie surgery and recovery (Nov 18, 2016-Jan 9, 2017) no board meetings held in Dec 2016

HOS report: current 2016-17 yr enrollment: 131; Next school year 2017-18: 66 FT enrolled

- 1) Re-enrollment moved up from Jan to Nov. Enrollment moved from Feb to Jan. ACTION: continue to actively pursue academically qualified students.



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- 2) **Brd approved:** 2017-18 offering of Dual Credit ONLINE with LeTourneau: Algebra (Freshman math) 1203zz, Precalc #1303zz and Calculus #190322. Each is a three hour credit course. Cost to student is \$85 per credit hour (\$255 per class). It is important to note that not all colleges accept these courses for credit or for specific math credit. Tiffni Blake and Roben Card will communicate that concern to each student and family prior to dual credit enrollment. Roben Card would serve as a facilitator during school hours and CA students would receive HS math course credit. LeTourneau does not offer Physics at this time.
- 3) **ACTION:** Leslie to continue pursuing/researching core credit courses in humanities that meet CA Christian classical values.
- 4) **ACTION:** by Feb board meeting, Leslie to provide a) a listing of AP tests that CA students are prepared or may become prepared to pursue and b) detail the amount of additional prep work required.(open since Oct 2016) Roben Card in her college advising role will serve as AP test calendar facilitator.
- 5) **ACTION:** Leslie to continue connecting CA alumni with upcoming activities through, newsletter/website or intragram link.
- 6) Leslie has notified the board she has delayed pursuit of ACCS accreditation until Fall 2017. **ACTION:** ACCS will not allow school to accept money from voucher programs (7.9) Leslie confirmed but will investigate further. Board to determine how and if that would affect pursuit of accreditation. Continue to maintain AdvancED accreditation.
- 7) Jason Lewis survey data divided into grammar and upper school group is not available.
- 8) Financial Reports:
 - a. Fire panel system upgrade and A/C repairs caused 16K overage
 - b. Several other accounts have ~1K overages **ACTION** Leslie to investigate
 - c. **ACTION:** Property insurance has overage- Leslie to investigate
 - d. **ACTION:** AD wages to be allocated to 66020 instead of 66080
 - e. Only Coaches pay to be allocated to 66080
 - f. **ACTION:** Leslie to send soft copy of EOY, GAP and project related donations received since July with a comparison of last fiscal year donations.

Financial reports

No Aging report

Adjourned 8:05pm